

COVID- 19

Risk Assessment Meadowbank Day Nursery

Aim- To be COVID Secure, by carrying out an assessment of the risks and mitigating them with a combination of controls such as limiting contacts and frequent and thorough hand washing, decontamination and cleaning.

16/08/2021

Identified Risk	Peron (s) at risk	Risk level before control 1-10			Control Measures	Risk Level After Control 1-10			Responsibility
		S	L	R		S	L	R	
Awareness of procedure and risk	Staff and children	4	4	16	<ul style="list-style-type: none"> Safeguarding and health and safety polices have been reviewed in light of the COVID-19 advice. Policies have been shared with staff. Staff to be made aware of the nursery's infection control procedures in relation to coronavirus The nursery keeps up-to-date with advice issued by local authority and Welsh Government Parents informed of the procedures put in place to help keep children safe in nursery. Stay at home guidance is made available for parents and staff to refer to and accessible on nursery's website Any cases of illness, including COVID-19 are to be treated with confidentiality. 	4	2	8	Manager/All staff
Focus -Children Attendance	Staff and children	4	4	16	<ul style="list-style-type: none"> Under no circumstances should children if they: <ul style="list-style-type: none"> - feel unwell with any of the identified COVID-19 symptoms. They should remain at home and self-isolate and arrange a COVID-19 test - have tested positive for COVID-19 	4	2	8	Manager/All staff

					<p>-have been asked to self-isolate by TTP.</p> <ul style="list-style-type: none"> • Anyone displaying symptoms of COVID-19 must not attend the setting and should stay at home and begin to self-isolate while making arrangements to be tested. The childcare setting should be informed of the test result immediately. If the PCR test result is negative the child can return to the setting when they are well enough to do so. • If a child develops symptoms of COVID-19 while at the setting the parent or carer will be contacted immediately and the child collected and taken home. The child will be isolated and cared for in a well ventilated room. 				
Focus -Children Implementing social distancing/grouping	Staff and children	4	4	16	<ul style="list-style-type: none"> • Latest guidance on implementing protective measures in childcare settings is made available to staff so that it is followed at all times • The Baby Room will be classed as one bubble. The main nursery will be split into two bubbles- Toddler and Pre-school. After School Club will also be another bubble. Wherever possible these small groups or 'bubbles' will not mix during the day. • Staff should remain with a consistent group as much as is practicably possible • Care routines including provision of meals, nappy changing and toileting should be within the space/time allocated to each 'bubble' wherever possible • The use of communal internal spaces will be restricted as much as possible. • Outdoor spaces will be used by different 'bubbles' at different times of the day. 	4	2	8	Manager/All staff

					<ul style="list-style-type: none"> Distancing of beds/cots will be facilitated wherever possible 				
Focus -Children Wellbeing and Education	Staff and children	3	3	9	<ul style="list-style-type: none"> Children will be supported in age appropriate ways to understand the steps they can take to keep themselves safe including regular handwashing and sneezing into a tissue Children should be supported to understand the changes and challenges they may be encountering as a result of Covid-19 and staff need to ensure they are aware of children's attachments and their need for emotional support at this time 	3	2	6	Manager/All staff
Focus -Children Play and Learning	Staff and children	4	4	16	<ul style="list-style-type: none"> Children will play with children in their social bubble We will ensure children wash hands regularly, throughout the day, as well as before eating, after being outside, after coughing or sneezing. Children will move around the nursery in their social groups. Children will spend as much time outdoors as possible as this can limit transmission and more easily allow for distance between groups. Outdoor equipment will be appropriately cleaned between groups of children using it. Play with sand, water, play dough and cookery and other messy play activities will be restricted and only participated in if the relevant guidance around hygiene and cleaning can be adhered to. We have removed the majority of soft toys and hard to clean toys. For those that remain these are thoroughly cleaned throughout the day and steam cleaned and the end of the day. 	4	2	8	Manager/All staff

<p>Side effects of children receiving a routine vaccination or teething</p>	<p>Children</p>	<p>3</p>	<p>3</p>	<p>9</p>	<ul style="list-style-type: none"> • Childhood vaccines may cause mild fever in children. This is a common and expected reaction, and isolation is not required unless coronavirus (COVID-19) is suspected. Further information is available in what to expect after vaccinations and vaccination tips for parents. Whilst teething can cause some known side effects such as flushed cheeks and sore gums, NHS guidelines state that fever is not a symptom of teething. Parents and carers should monitor side effects from a vaccination or teething, and if they are concerned about their child's health, they should seek advice from their GP or NHS 111. If coronavirus (COVID-19) is suspected, the child should start self-isolating and be tested. • One of the main symptoms of COVID-19 is a high temperature and so we cannot accept any children who require or have been given Calpol (paracetamol) in case it is masking a temperature. 	<p>3</p>	<p>2</p>	<p>6</p>	<p>Manager/All Staff/Parents and Carers</p>
<p>Workforce</p>	<p>Staff and children</p>	<p>3</p>	<p>4</p>	<p>12</p>	<ul style="list-style-type: none"> • Asymptomatic testing LFD's are available to all staff. Testing is voluntary but we strongly encourage our staff to take this up. • Staff will only attend the nursery if they are symptom free, have completed the required isolation period or achieved a negative test result. • Consideration should be given to limiting the number of staff in the nursery at any one time to only those required to care for the expected occupancy levels on any given day • Practitioners will receive clear communication regarding the role they play in the safe operating procedures and all 	<p>3</p>	<p>3</p>	<p>9</p>	<p>Manager/All staff</p>

					measured being taken to ensure the safety of the children and themselves.				
					<ul style="list-style-type: none"> Wherever possible staff will remain with their group of children who they are allocated to and not come into contact with other groups. Social distancing must be maintained during breaks. This will be achieved through a range of strategies including the staggering of breaks and subdivision of spaces allocated to team breaks where possible Staff members should avoid physical contact with each other including handshakes, hugs etc. Where possible, meetings and training sessions will be conducted through virtual conferencing or in a well ventilated room where they can be socially distanced. 				
Workforce -Training	Staff and children	4	3	12	<ul style="list-style-type: none"> All staff members will receive appropriate instruction and training in infection control and the standard operating procedure and risk assessments within which they will be operating 	4	2	8	Manager/All staff
Parent -Physical Distancing	All service users	5	5	25	<ul style="list-style-type: none"> Only parents who are symptom free and or have completed the required isolation periods will be able to drop off or collect their child We will arrange drop off and pick up at the nursery entrance to avoid parents entering the nursery unnecessarily and to minimise the risk of transmitting infection When parents are waiting to drop off or collect their child, physical distancing will be maintained in a safe area We will consider allowing parents to enter the nursery for the purpose of settling in sessions if not doing so would cause a child 	5	2	10	Manager/All staff

					<p>distress. The manager will consider measures to minimise contact between the parent and other children and staff members.</p> <ul style="list-style-type: none"> • Staff and parents will continue to wear face masks for drop off and collection 				
Parent -Communication	All service users	3	3	9	<ul style="list-style-type: none"> • Parents will receive clear communication regarding the role they play in the safe operating procedure and all measures being taken to ensure the safety of their children and themselves • Well-being calls will be made to parents before their child returns to the nursery to discuss child development, concerns and for a general catch up. 	3	2	6	Manager/All staff
Parent -Travel	All service users	3	3	9	<ul style="list-style-type: none"> • Wherever possible parents should travel to the nursery alone, using their own transport • If public transport is necessary, current guidance on the use of public transport must be followed • Parents will be encouraged to ensure they do not leave travel accessories including buggies, car seats, scooters in the setting premises, but rather in external buggy areas if necessary. 	3	2	6	Manager/All staff
Visitors -Visits	All service users	4	4	12	<ul style="list-style-type: none"> • Attendance to the setting will be restricted to children and staff as far as practically possible and visitors will not be permitted to the nursery unless essential (e.g. essential building Maintenance, inspectors, learning support assistants, ALN support etc). • During operating hours, only essential visitors are permitted to access childcare settings. • We will facilitate parents/carers visiting a setting in the evenings (outside normal operating hours). 	3	2	6	Manager/All staff

					<p>The following additional measures would be required for any visit to take place:</p> <ul style="list-style-type: none"> Only one parent/carer per visit (no siblings) Only one member of staff conducts the visit Visits are kept as short as possible. Toys and resources are not to be handles during the visit Face covering are worn by adults at all times Social distancing is maintained during the visit Hand hygiene is practised before and after the visit We will keep a record of the visit for track and trace If it is necessary to invite a parent to attend the setting to discuss matters relating to their child's care these will be at the discretion of the setting. 				
Hygiene and Health and Safety -Hand washing	Staff and children	4	4	16	<ul style="list-style-type: none"> All children and staff will wash their hands upon arrival at the nursery for 20 seconds or use that hand santiser station Children and staff members should be encouraged to wash their hands frequently 	2	2	4	Manager/All staff
Hygiene and Health and Safety -Cleaning	Staff and children	2	3	6	<ul style="list-style-type: none"> An enhanced cleaning schedule has been implemented that includes furniture, surfaces and children's toys and equipment Cleaning routines including times, dates and name of person responsible for the cleaning will be recorded Communal area, touch points and hand washing facilities will be cleaned and sanitised regularly Bins will be empties, cleaned and disinfected regularly throughout the day. 	2	2	4	Manager/All staff

					<ul style="list-style-type: none"> Additional cleaning and disinfecting will be undertaken of areas when someone who is symptomatic has come into contact with Steam cleaning will be used for items that cannot be cleaned using detergents or laundered e.g. soft furnishings 				
Hygiene and Health and Safety -Waste Disposal	Staff and children	3	3	9	<ul style="list-style-type: none"> All waste will be disposed of in a hygienic and safe manner Tissues will be immediately disposed of in a separate double bagged waste bin and disposed of safely. Waste from areas where possible cases of COVID- 19 have been will be disposed of in accordance with the Infection Prevention and Control for Childcare Guidance. Waste will be safely stored away from children and communal waste areas until negative test results are known or the waste has been stored for at least 72 hours. If it cannot be safely stored for 72 hours then we will arrange for collection as a Category B infectious waste. 	3	2	6	Manager/All staff
Hygiene and Health and Safety -Laundry	Staff and children	1	1	1	<ul style="list-style-type: none"> All items within the setting requiring laundering will be washed in line with NHS laundry guidelines Items such as towels, flannels and bedding will not be shared by children 	1	1	1	Manager/All staff
Hygiene and Health and Safety -PPE	Staff and children	2	1	1	<ul style="list-style-type: none"> PPE will continue to be worn as normal for nappy changing, cleaning routines, kitchen and the administration of first aid in accordance with the Infection Prevention and Control for Childcare Guidance. 	1	1	1	Manager/All staff
Premises -Building	Staff and children	2	2	4	<ul style="list-style-type: none"> Appropriate Health & Safety checks will be conducted prior to re-opening We will keep windows open where possible to ensure ventilation 	2	1	3	

Premises -Resources	Staff and children	3	4	12	<ul style="list-style-type: none"> All resources required for play and learning experiences of children will be regularly washed and/or sterilised Equipment used by staff such as stationary, tablets etc. will be allocated to individual staff members where possible and cleaned regularly 	2	3	6	Manager/All staff
Supplies Procurement and monitoring	Staff and children	4	2	8	<ul style="list-style-type: none"> The setting will ensure an adequate supply of essential supplies and contingency plans are in place to minimise the impact of any shortages of supplies. The setting will not be able to operate without essential supplies required for ensuring infection control A monitoring system for the usage of PPE is in place to ensure that a supply of stock is available to all who require it as and when required to meet the operational needs of the setting. When stocks are low, other options will be considered, such as the use of washable tabards. These items will be washed at a high temperature and separate to any other nursery washing. In the case the supply of food is interrupted, procedures will be implemented to ensure that appropriate food alternatives are sourced and normal food safety and hygiene processes are followed. 	4	2	8	Manager/All staff
Spread of infection	Staff and children	4	3	12	<ul style="list-style-type: none"> Spillages of bodily fluids are cleaned up immediately and disposed of in line with Infection Prevention and Control for Childcare Guidance. We will encourage children to cough or sneeze into their elbow and use a tissue to cover their mouths where possible Children will wash their hands after they have coughed or sneezed 	4	2	8	Manager/All staff

					<ul style="list-style-type: none"> Children who have displayed symptoms of coronavirus must self-isolate for 14 days before returning to nursery once they have been tested for COVID-19 				
Responding to a suspected case	All service users	5	4	20	<ul style="list-style-type: none"> In the event of a child developing suspected coronavirus symptoms whilst attending the setting, they will need to be collected as soon as possible and isolate at home in line with the NHS guidance Whilst waiting for the child to be collected they will be isolated from others in a previously identified room or area. A window will be opened for ventilation Whilst the unwell child is waiting to go home, they will be instructed to use different toilets to the rest of the nursery to minimise the spread of infection. If this is not possible, toilets are to be cleaned immediately after use The staff member responsible for the child during this time will be a staff member from their 'bubble'. PPE for this staff member will be provided. The area will be thoroughly cleaned, immediately if the area cannot be left unvisited, and if the area can be left unvisited then cleaned after 72 hours The person responsible for cleaning the area will wear appropriate PPE 	5	2	10	Manager/All staff
Isolation procedure if someone has COVID 19 / been in close contact with someone who has tested positive		4	3	12	<p>Under no circumstances should children or staff attend the childcare setting if they:</p> <ul style="list-style-type: none"> Feeling unwell with COVID-19 symptoms Have tested positive for COVID-19 Have been asked to self-isolate by TTP 	4	2	8	Manager/Staff/Parents

				<p>If you have been in close contact with someone who has tested positive, and you are fully vaccinated (two weeks past their second dose) and under 18: NO SYMPTOMS? No need to self-isolate but get a PCR test on day 2 and day 8 GOT SYMPTOMS? Self-isolate immediately and get a PCR test. Isolate for 10 days if positive.</p> <p>Due to the vulnerability of some staff and children in the setting and in order to minimise the risk of exposure we request that siblings stay away from the setting as a precautionary measure until the results of the test have been confirmed as negative.</p> <p><i>"There may be circumstances where a child who would normally be exempt is directed to self-isolate by TTP. These circumstances will be identified by TTP on a case by case basis."</i></p> <p>If you have been in close contact with someone who has tested positive, and you are not fully vaccinated and over 18: NO SYMPTOMS? Self-isolate immediately for 10 days and get a PCR test on day 2 and day 8 GOT SYMPTOMS? Self-isolate and get a PCR test. If positive self-isolate for 10 days. If negative, self-isolate for 10 days and take a test on day 8.</p> <p>Evidence of PCR tests must be seen by the nursery</p>			
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